

Inter-Association Checklist / Report
(To be completed by Host Association Representative on day of competition)

Category: Seniors / Masters / Veterans / Super Vets **Division:** _____

Location: _____ **Date:** _____

Play Commenced: _____ **Play Finished:** _____

<u>Teams Present:</u>	<u>Ranking List Received:</u>
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____
_____	Yes / No _____

Prior to commencement of a tie, please check the following has been completed on the tie sheet:

- Heading boxes all completed
- All names filled in PRIOR to start of tie
- Those playing and named on the tie sheet are in correct order as per the ranking list

Please use box below to note any injuries that required a substitute to be used.

Any issues that arose and any other comments you wish to make:

At end of tie and before signing Tie sheet, please check the following has been completed:

- Each match result entered correctly and games/points in correct place
- Total matches, games and points added up
- Correct winner and score at top
- Both Captains have signed

Host Association Representative (Name): _____

Host Association Representative (Signature): _____

Where possible, please scan the Tie Result Sheets and Ranking Lists along with this sheet and e-mail within 48 hours of completion of the tie to: office@badminton.org.nz

Alternatively, please mail the Tie Result Sheets, Ranking Lists and the Inter-Association Checklist/Report to:

Badminton New Zealand, PO Box 7537, Taradale, NAPIER 4141

If mailing results, please ensure that you first take a copy in case of results being lost in mail