

INTER-ASSOCIATION CHECKLIST / REPORT

Category:	Division:
Location:	Date:
Play Commenced:	Play Finished:

Team	Ranking List Rec.	Team	Ranking List Rec.
	Y / N		Y / N
	Y / N		Y / N
	Y / N		Y / N
	Y / N		Y / N
	Y / N		Y / N

PRIOR TO COMMENCEMENT

- Check that all heading boxes on are completed on every tie sheet
- Check that player names for all matches are filled in
- Check that those named on the tie sheet are in the correct order, as per the ranking list.

DURING PLAY

Please note any injuries, substitutions or any other issues or comments:

AT THE END OF A TIE

- Check each match result is entered correctly, with games and points in the correct place
- Check that total matches, games and points are added up correctly
- Check the correct winner and score is recorded at the top and both captains have signed

Host Association Representative: _____

Name

Signature

Please scan and email tie sheets, ranking lists and this report to office@badminton.org.nz within 48 hours