

12 June 2021

# TECHNICAL OFFICIALS' COMMITTEE

## TERMS OF REFERENCE

The objective of the Badminton New Zealand Technical Officials' Committee is to contribute to the future direction of Technical Officials within New Zealand to ensure that the Technical Official pathway is future-focused, innovative, and relevant. The committee serves to provide both an advisory role to Badminton New Zealand while also delivering operational components of the Technical Official pathway, as agreed with Badminton New Zealand staff.

The term Technical Official refers to Referees, Referee Assessors, Umpires, Umpire Assessors, Technical Delegates and Line Judges.

## KEY ROLES

- Work alongside Badminton New Zealand staff to recruit, train, assess, appoint and appraise appropriate numbers of Technical Officials.
- Work alongside the Badminton New Zealand Events Manager to appoint suitably qualified Technical Officials to National events.
- Provide advice to Badminton New Zealand staff on key proposals which may impact Technical Officials.
- Develop training programs for all levels of Technical Officials including defining standards and skills.
- Ensure that when required, Badminton New Zealand branded clothing is issued to Technical Officials for their use at National events.
- Support the Inter-Association committee in the annual revision of the Badminton New Zealand Inter-Association Bylaws.
- Retain and update records of Technical Officials.
- Ratify Technical Officials for assessment to National, Oceania and BWF levels.

## MEETINGS

- Most communications for this committee will be via email, Zoom or similar.
- Meetings will be held quarterly, if possible one of these will be held in person.

## COMMITTEE MEMBERS

- Up to seven representatives, including the Badminton New Zealand Events Manager as an ex-officio member.
- Badminton New Zealand Board Members may be a member of this committee should they be nominated.
- Terms are for two years, with the term commencing 1<sup>st</sup> of January, the year following nomination. An exception is the upcoming (2021) term of the committee which will conclude on 31<sup>st</sup> December 2022. There is no limit to the number of terms that may be served on the committee.
- If a member of the committee resigns during their term, the committee may consider steps for a replacement if this is deemed to be required by the remaining members.
- As the committee is small in numbers, there shall be no requirement for terms to be split, however the Badminton New Zealand office shall ensure that in the case of a full new committee being appointed, that all information is forwarded to incoming members.
- The Badminton New Zealand Events Manager to make recommendations for the committee to the Chief Executive following the receipt of nominations. The Chief Executive will confirm committee members within 14 days of nominations closing.
- Following this the Badminton New Zealand Events Manager will advise Associations of the outcome of their nomination and contact the individual to confirm their appointment prior to public announcement.
- One of the selected candidates will be nominated to the position of Chair of the Committee.
- Administration Support will be provided by Badminton New Zealand staff.