6th March 2026

Dear Members, Life Members and Key Stakeholders,

RE: 2026 Badminton New Zealand Annual General Meeting – Notice of Meeting

Notice is hereby given that the **95th Annual General Meeting of Badminton New Zealand** will be held on:

- **Date:** Saturday 6th June 2026
- **Time:** 11.00am
- **Location:** Badminton Waitakere, 149-155 Royal Road, Massey, Auckland
- **Virtual:** Online link to be provided to those who require it in advance.

This Annual General Meeting is timed to coincide with the Wisden and Slazenger Cup Event being held concurrently at the same venue. The timing of this meeting is compliant with clause 14.1 of the Badminton New Zealand Constitution and the requirements of the Incorporated Societies Act 2022.

Event Link: https://badminton.org.nz/event/badminton-new-zealand-agm-2026/

Please note the following Badminton New Zealand Constitution Member Association Requirement.

Each Member Association shall:

- **Clause 6.3b** - "Be and maintain registration as an incorporated society under the Incorporated Societies Act 1908, or the **Act**".
    - Note that the deadline for existing incorporated societies to re-register under the new Incorporated Societies Act 2022 or cease to exist is 5th April 2026.

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1. Delegate Registration

In accordance with clause 14.18 and 14.19 of the Badminton New Zealand Constitution, please advise the following information:

- The name and contact details of the delegate representing your member association attending the event and holding the voting entitlement (Please Note: only one voting delegate per member association)
- The names and contact details of any non-voting observer delegates attending.
- If you are a Life Member delegate, your name and contact details and confirmation of your attendance of the AGM
- Please also confirm if you intend to attend this event in person at Badminton Waitakere or rather, will be attending online.

Delegate information must be supplied to Badminton New Zealand **no later than 7th May 2026** via the below online link:

Link for Delegates: https://badminton.org.nz/forms/agm-delegate-registration/

Note that Clause 14.14 of the constitution states that a quorum for a General Meeting shall be 30% of the Member Associations who are entitled to vote and are present in person or electronically (but not by proxy). The quorum must be present at all times during the meeting.

2. Notice of Proposed Motions for Constitutional Amendments or Other Business

Any proposed motions for amendments to the BNZ Constitution and/or any other items of business for consideration at the AGM must be provided in writing and sent to the BNZ Chief Executive Officer via email (claire@badminton.org.nz) **no later than 7th May 2026**.

If received, the Chief Executive Officer will advise any notices of proposed motions for amendments to the BNZ constitution or other items of business for consideration by members **no later than 16th May 2026**.

3. Call for Nominations - BNZ Elected Board Members (2 positions)

Nominations are called from members of Badminton New Zealand for **two (2) Elected Board Member positions**, to be filled at the upcoming 2026 BNZ Annual General Meeting.

Nominations for the two (2) Elected Board Member positions must be submitted via the online link listed below **no later than 7th April 2026** in accordance with Clause 14.4 of the BNZ Constitution.

Link for Elected Board Nominations: https://badminton.org.nz/forms/board-nomination/

In addition to the elected roles, members are advised that the term of one (1) appointed board member also expires at the AGM. As per Clause 19 of the Badminton New Zealand Constitution, the appointed board member will be selected by the independent Board Appointments Panel (BAP) prior to the AGM. The announcement of the successfully appointed board member position will be made to members at the AGM as per Clause 14.6(f) of the Constitution.

(a) Sport New Zealand Board Gender Diversity Requirements — Important Notice

Sport New Zealand requires all national sporting organisations to maintain a minimum of 40% self-identified women on their boards as a condition of ongoing investment and funding. Badminton New Zealand is currently below this mandated threshold.

As such, Sport New Zealand has advised that failure to meet this gender diversity requirement immediately following the 2026 AGM will place BNZ's funding at risk.

As such, the Board strongly encourages members to nominate suitable self-identified women candidates from across all regions of New Zealand for the two (2) elected board member vacancies.

For more information on these requirements, please refer to the following Sport New Zealand FAQs: https://sportnz.org.nz/media/4176/faq-board-gender-equity-policy-31-08-21.pdf

To achieve full compliance with this Sport New Zealand gender diversity requirement, of the three (3) board vacancies available in 2026, a minimum of two (2) self-identified women must join the Badminton New Zealand board as board members.

- It should be noted by members that if the board appointments panel appoints a male, then two (2) self-identified women must be elected as board members at the AGM to be compliant with Sport New Zealand gender diversity requirements.
- However, if the board appointments panel selects a self-identified woman as an appointed board member, then one (1) of the two (2) elected members must be a self-identified woman to comply.

(b) Eligibility Requirements

In accordance with Clause 15.7 of the Badminton New Zealand Constitution, all nominees for Elected Board Member positions must, **in writing**:

a) consent to being a Board Member; and
b) certify that they are not disqualified from being elected, appointed, or holding office as a Board Member under the Constitution or section 47 of the Companies Act.

Nominees must also satisfy the requirements of Clause 15.8, confirming they are not disqualified from election or appointment under the terms of that clause.

4. <u>AGM Documentation, Agenda and Reports</u>

The Chief Executive of Badminton New Zealand will forward to delegates via email all of the 2026 AGM meeting documentation, including the agenda, annual report, financial reports and information, notice of all nominations for elected board members, notice of disclosures of conflicts of interest by officers, proposed motions for amendments to the BNZ Constitution and any other items of business received by the CEO as per point 2 listed above **no later than 16th May 2026.**

5. <u>Online Link for Meeting</u>

The online link for the 2026 Badminton New Zealand Annual General Meeting will be provided to the nominated member association delegates, life members and named non-voting observers who have confirmed they are attending the meeting virtually **no later than two days before the meeting.**

If you require any further information or clarification, please don't hesitate to ask.

Kind Regards,

Claire Hamilton
Chief Executive Officer
Badminton New Zealand